There is an optional \$300 deaning fee available. If the dient chooses to pay this fee, we will provide staff to remove the trash during and after the event. Even if the fee is paid, it is still the dient's responsibility to ensure all trash is put in provided cans. Our staff will not be responsible for bussing tables or picking up excess trash on the ground.

## <u>Safety/Police Department</u>

The event staff and Police Department work together to provide a safe and secure environment for our guests. When an event is determined to be one that requires police to be present, the event staff will contact Monroe PD and make the necessary arrangements. You will be notified prior to your event of the number of officers assigned and the time in which they will be present. Your group or organization will be responsible for paying the officer(s) on the day of the event upon their arrival. Monroe Police Officers are paid \$45 per hour with a 3-hour minimum. When alcohol or money is present, MPD officers must be on site 30 minutes prior to guests arriving and will stay until 30 minutes after they leave.

Monroe Police at your event:

1.

## A Little Lagniappe At no time will vehicles be allowed to drive on the front walkway (in front of the entrance doors). Cars & trucks with trailers are allowed to drive onto the back patio ONLY to unload. All vehicles have a 20-minute time limit on the patio and must be moved as soon as they have been unpacked.